

ILCC News

Newsletter of the Illinois Liquor Control Commission

A message from ILCC Director Chima Enyia



Chima Enyia
Director,
Illinois Liquor Control Commission

This time of year, many high school graduations and celebrations are taking place throughout Illinois. This seems a good time to reflect and be mindful of the laws that prevent underage consumption of alcohol and the consequences for adults and businesses who provide alcohol to minors.

The Illinois Liquor Control Commission (ILCC) is committed to keeping alcohol out of the hands of our young people under the age of 21. ILCC reinforces the social host liability law through our education programs, social media, and website to serve as a reminder to the industry and the public of the consequences for providing alcohol to a minor.

The social host liability law (P.A. 97-1049) was implemented to compel parents and adults to play an active and responsible role in keeping alcohol out of the hands of children. Violators of the social host liability law may be charged with a Class A misdemeanor and a \$500 fine if they knowingly authorize or permit underage consumption of alcohol at a residence. If the violation results in bodily injury or death, violators may be found guilty of a Class 4 felony.

Underage drinking prevention and education continues to be one of our most important initiatives. Through our Beverage Alcohol Sellers and Servers Education and Training (BASSET) and Under 21 programs, we want to continue to maintain cooperative efforts with communities, the industry, and local governments to keep alcohol out of the hands of minors.

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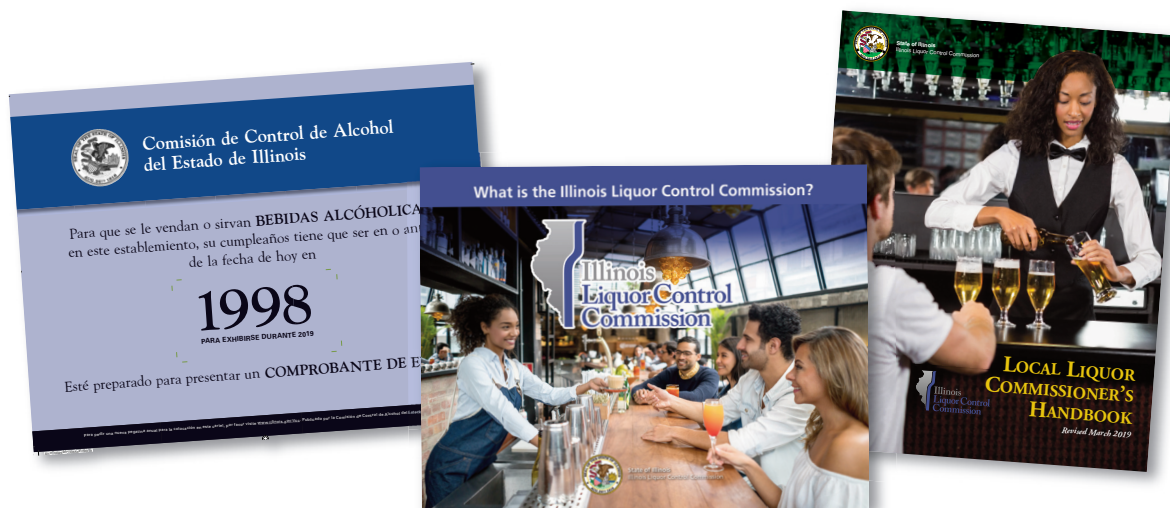
New ILCC materials

INDUSTRY EDUCATION

Spanish Alcohol Age Sign – Popular Demand!! An alcohol age sign is available in Spanish for the Spanish-speaking communities in Illinois.

Overview of the ILCC – Provides a brief description of the departments within ILCC.

Local Liquor Commissioners Handbook – Recently revised and updated!! A good resource for local officials – including mayors, police chiefs, sheriffs, clerks, village trustees, and county chairs.



ILCC News

Article suggestions are welcome!

The Commission welcomes your input to enhance the *ILCC News*. If you have a suggestion for an article or topic or have a helpful hint to share with other licensees, please contact the Commission's Chicago Office.

ILCC News is published by the Illinois Liquor Control Commission for state liquor licensees, local government officials, industry associations, and related government agencies.

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Theft Prevention

INDUSTRY EDUCATION

The theft of a purse, wallet, or cell phones are among the most common crimes in a restaurant or liquor serving establishment. Typically, a thief will steal these items when left unattended or snatch them from someone's hand and run. These thefts are considered crimes of opportunity.

What you can do to reduce the chances of having your property stolen:

- Do not leave any of your items unattended.
- Do not leave a purse hanging on the back of a chair.
- Keep smaller items such as a phone or wallet secure in your hand or pocket.
- Avoid distractions and be aware of your surroundings.
- Keep your phone secured and locked with a password or fingerprint recognition.

Business owners should be in constant contact with local law enforcement and obtain information regarding area thefts and other crimes. The employees and community should be aware of police reports of theft in local establishments and take measures to prevent them.

Dealing with intoxicated patrons

BASSET

By Lee J. Roupas, ILCC BASSET Program Manager

Even for the most experienced bartenders and servers, dealing with intoxicated customers can be a challenging, unpleasant task. Refusal to serve alcohol or "cutting off" someone is a confrontational situation most would prefer to avoid.

Illinois law states "No one may sell, give, or serve alcoholic beverages to an intoxicated person." (See 235 ILCS 5/6-16(a)(i).) Servers and bartenders are responsible for complying with this law. By "cutting off" an intoxicated person you assure customer and public safety.

One reason servers have a difficult time with refusing to serve intoxicated patrons is fear. Servers want to avoid confrontation, they risk losing a tip, or risk a customer complaint to their employer. Intoxicated patrons are often difficult to deal with because of impaired judgement and an irrational thought process.

Servers, bartenders and security personnel can receive proper training in the Beverage Alcohol Sellers and Servers Education and Training (BASSET) program to effectively deal with intoxicated patrons. If de-escalation techniques and the skills in handling

situations are applied, they can better handle a customer's behavior.

Here are some ways to deal with intoxicated patrons:

1. Maintain a professional demeanor.
2. Communicate what the law says.
3. Let them know that their safety is your responsibility.
4. Ask for help. Get a manager involved as the authority figure.

Cutting off intoxicated patrons can be difficult and awkward, but it is necessary. An establishment and server can be sued for the damages caused by an impaired patron inside and outside of their business. Refusing service can reduce the risks of lawsuits and loss of livelihood, expensive attorney fees, fines, and possible jail time. The risks involved for **not** refusing service greatly outweigh the desire to avoid confrontation. Simply - it is your responsibility. It is the law.

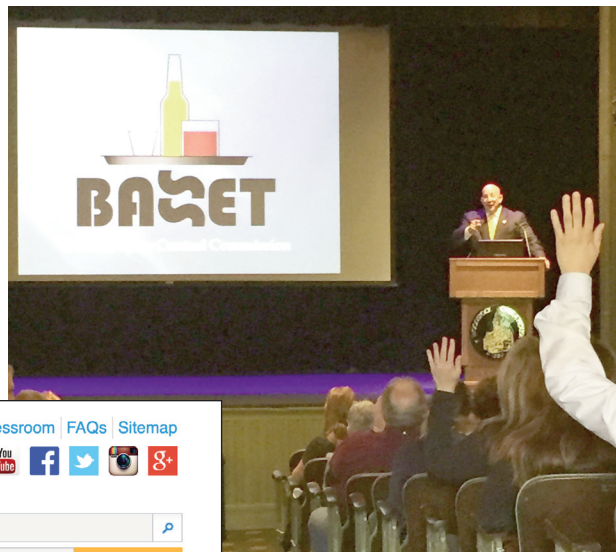



Last year over 100,446 individuals successfully completed a BASSET course.

If you took your training in 2016, your BASSET certification cards must be renewed. You must take the course to be recertified. You can take the course from the same company or check our website for a listing of our licensed BASSET providers and scheduled BASSET classes.

BASSET Trainers – You must assign a student number and keep a record of the numbers on file. If students need their student numbers to reprint their BASSET cards, please provide the student numbers to them. When filling out the BASSET rosters, request the students' email addresses in the event BASSET cards get returned to the ILCC's office.

BASSET cards that are returned by the post office or BASSET trainers to the ILCC office will be emailed to students who did not receive them.





5.8.2019
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ILCC ▸ Education


BASSET Card Lookup

Click on [Print My BASSET Card](#) to re-print your certification card.

Note: BASSET cardholders who were trained prior to May 1, 2015 may NOT be automatically registered into the database. If you need a replacement BASSET card and know your "Training Class Student ID" please click on [Print My BASSET Card](#).


Trainee's Last Name:

First Name:



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Basset Letters

 Log In ▸ Basset letters

NOTE: BASSET cardholders who were trained prior to July 1, 2015 are NOT automatically registered into the database. If you need a replacement Basset card and know your "Training Class Student ID" please complete the required fields below to search the database. If you forgot your "Training Class Student ID", please email the following information to REV.ILCC.BASSET@illinois.gov: 1: Student's First & Last Name; 2: Date of Birth; 3: Address (Note: Some cards are issued to the work address); and 4: Month and Year of training. Upon receipt, a member of our staff will contact you.

Last Name

Date of Birth

Training Class Student ID

Compliance Checklist For Illinois Liquor Licensees

INVESTIGATIONS

- ✓ The state and local liquor licenses are framed, displayed, and easily visible to patrons.
- ✓ Pregnancy Warning sign is posted in the establishment.
- ✓ Illinois Business Tax (IBT) certificate is displayed.
- ✓ Taps are clean and tap cleaning record is available.
- ✓ Brands and taps agree, what you have on the tap matches what you are serving.
- ✓ 90 days of invoices or waiver immediately available.
- ✓ Purchase alcohol from a distributor or manufacturer with self distribution privileges.
- ✓ Bottles are clean, no contaminated liquor.
- ✓ Access to all areas within the licensed premises is available.
- ✓ Schedule of drink prices.
- ✓ Avoid marrying brands.
- ✓ Advertised brands available.

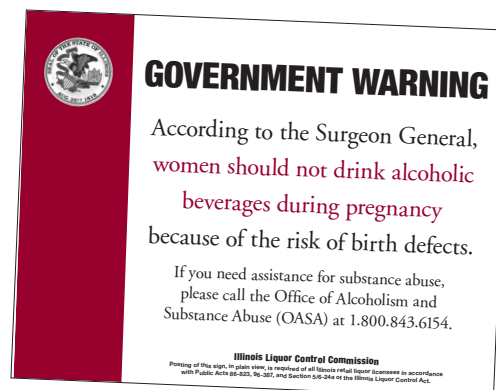


- ✓ All liquor is labeled.
- ✓ Happy Hour compliance
- ✓ Employees have their BASSET cards or their name is in the system.

Important Laws

LEGAL

- No licensee may sell, give or serve alcoholic beverages to any intoxicated person. [235 ILCS 5/6-16(a)(i)]
- It is prohibited for any driver or passenger to transport, carry, possess or have any alcohol in a motor vehicle except in its original sealed container. [625 ILCS 5/11-502(c)]
- Every licensee shall cause his or her license or licenses to be framed and hung in plain view in a conspicuous place on the licensed premises. [235 ILCS 5/6-24]
- Every retail license holder must hand a sign that reads: A Government Warning: According to the Surgeon General, Women Should not Drink Alcoholic Beverages During Pregnancy Because of the Risk of Birth Defects. [235 ILCS 5/6-24a(b)]
 - The Pregnancy warning signs are provided by the ILCC, to order go to the Commission's website at www.illinois.gov/ilcc.



It is the special event season and ILCC receives a lot of inquiries regarding special event licenses and private parties

A special event liquor license is not required for a private party. The ILCC defines a **private party** as an event where attendance is by invitation only, the host controls access to the premises, and alcoholic beverages are provided to invited guests at no charge.

Can I renew a special event or special use permit license online?

A: Yes, you can renew your special event or special use permit online by visiting mytax.illinois.gov.

If you have a MyTax Illinois account:

1. Log into your MyTax account.
2. Click into your LCC account.
3. Locate "Renew Liquor License" under the "I Want To" option.
4. Complete all the tabs & attach the required documents.
5. Payment will be required once all the tabs are completed.

If you do not have a MyTax Illinois account:

1. Visit mytax.illinois.gov and click the "Sign up Now!" button.
2. For full activation information, click on the *Guide to Creating a MyTax Illinois Account* for additional help.
3. If you are not able to create or access your *MyTax Illinois Account*, please contact our office at 312-814-2206 or 217-782-2136.

New license-look up feature on ILCC website

The ILCC has completed the first stage of updating our Public License Lookup. Please note the new web address and update any bookmarks you have saved.

<https://www2.illinois.gov/ilcc/resources/Pages/Liquor-License-Lookup.aspx>.

The look and functionality of the lookup has changed. Unlike the prior version, this updated version includes **all** license statuses. If a license account has not been closed by the ILCC, the license record will appear in this lookup. How the search is performed has also changed. Unlike the individual fields used in the previous version, the updated lookup has a single search field that looks for your search parameters in **any field that can be searched**. This is important to note, because you will get results for "Anderson" in the D/B/A name, the City, the Street Address, and/or the Owner fields. You can filter those results using "refiners" located in the left column of the screen. Those refiners are "Status," "Application Status," "Retail Type," and "County." By clicking on one or more of those refiners, your search results will be reduced to only those matching the initial search AND the selected refiner(s).

If you require a more targeted search, you can use the "Advanced Search" hyperlink found at the bottom of the page. Once you locate the record you wish to view, click on the D/B/A name, which appears as a blue hyperlink. This will display the full details for this licensee. After you are done viewing that record, you can click on the "Return to Search Results" hyperlink near the top of the page to return to your previous search results. To conduct a new search, you can type the new search parameters in the "Search" field or click on the "Advanced Search" at the bottom of the page.

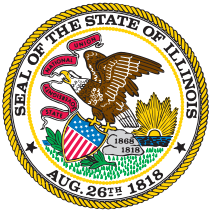
Our goal is to work towards data that is as close to real time data as possible. We will continue to look for ways to improve lookup functionality and welcome any feedback.

Recommended Best Practices

- Post additional alcohol age signage.
- Card – Ask for ID. Ask for a secondary ID when necessary.
- Do not accept anything of value from a distributor.
- Avoid bootlegging or purchasing liquor from out of state.
- Collect money for drinks after every round.
- Avoid free pouring.
- Document and keep an incident report for alcohol-related mishaps.



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ILCC MISSION STATEMENT

"To protect the health, safety and welfare of the people of Illinois through careful control and regulation of the manufacture, distribution, and sale of alcoholic liquors and through the development of strategies to reduce youth access to alcohol products."

Check out the ILCC's social media channels

